



**LIST OF THE CERTIFICATES AND DOCUMENTS  
TO BE SUBMITTED BY THE CANDIDATES  
ADMITTED TO THE MMS PROGRAMME  
[BATCH: 2025-27]**

Students who have been allotted MET Institute of Management are required to produce the following documents / certificates in original along with one set of photocopies and one passport-size photograph. The blood group must be mentioned in the form at the time of

admission."

**[Fees Detail: \(Click here to display\) Annexure I](#)**

**[Fees Detail: \(Click here to display\) Annexure I\(A\)](#)**

[Demand Draft/ Pay order in favour of **Mumbai Educational Trust Institute of Management**, Payable at Mumbai]

No.	List of Documents
<b>1</b>	<b>Internet Copy of Allotment Letter issued by CET Cell and FC scrutiny acknowledgement.</b>
<b>2</b>	Final Score Card of CET/CMAT/CAT/ Any other.
<b>3</b>	S.S.C. Mark sheet
<b>4</b>	H.S.C. Mark sheet
<b>5</b>	Graduation Mark sheets of all year/ Semester including fail Mark sheets, <i>if any</i>
<b>6</b>	Degree Certificate/ Passing Certificate/ Provisional Passing Certificate issued by the University
<b>7</b>	Gap Certificate, <i>If applicable</i> (Affidavit on stamp paper of Rs.100/- with notary) <b><u><a href="#">SAMPLE FORMAT (Click here to display) Annexure II</a></u></b>
<b>8</b>	The student is required to get their certificates according to their respective <b>Candidature Type</b> as given below: i) <b>Type A</b> - Domicile/ Birth/ School Leaving Certificate specifying place of birth within Maharashtra ii) <b>Type B</b> - Domicile Certificate (Candidate / Father / Mother) iii) <b>Type C</b> - Proforma D, Transfer Order, Joining Letter iv) <b>Type D</b> - Proforma E, Transfer Order, Joining Letter v) For <b>J &amp; K</b> Category - Proforma A / B / C ( <i>As applicable</i> ) vi) For <b>P1/P2/P3</b> Candidates: Certificate* (Proforma F/ F1, <i>As applicable</i> )
<b>9</b>	<b>For Mumbai University Students</b> Transfer/ Leaving Certificate from last attended (Previous college).
<b>10</b>	<b>For other than Mumbai University Students</b> Migration Certificate Education Verification letter from respective University
<b>11</b>	<b>AADHAR Card Copy and ABC ID copy</b>
<b>12</b>	<b>Printouts of the Mandatory forms to be Filled &amp; submitted at the time of Admission (<u><a href="#">Anti-Ragging Affidavit (Click here to display)</a></u>)* <u><a href="#">Annexure III a &amp; III b</a></u></b>
<b>13</b>	<b>For Reserved Category Candidates Only</b> a. Caste Certificate b. Caste Validity certificate c. Non-Creamy Layer Certificate valid up to 31st March 2026 (if applicable) d. EWS certificate e. Income certificate for the year 2024-25

**NOTE:**

**PLEASE KEEP EXTRA SET OF XEROX COPIES OF ALL THE REQUIRED DOCUMENTS WITH YOU FOR YOUR RECORD PURPOSE.**

**(THE FEES WILL BE ACCEPTED BETWEEN 10.00 AM TO 5.00 PM ON THE DATES MENTIONED IN ALLOTMENT LETTER)**